



**Regular Meeting of the Board of Directors of the Port of Oswego Authority**

**Monday, March 30, 2026**

**4:30 PM Meeting**

1. **Call to Order**
2. **Motion 03-30-2601: To approve the Minutes of the 02-25-2026 regular monthly meeting (Exhibit A)**
3. **Administrative Operational Report (Schneider) & Operations Report (McMahon) (Exhibit B)**
4. **Administrative Financial Reports: (A) Primary and (B) Subsidiary**  
**Motion 03-30-2602: To accept February's Primary and Subsidiary Financial Reports**
  - A. **Primary Financial Reports: (Exhibit C-1)**
    - Cash Position
    - Balance Sheet
    - Profit & Loss Statement
  - B. **Subsidiary Financial Reports: (Exhibit C-2)**
    - Monthly Bills
    - Accounts Payable
    - Accounts Receivable
    - Grants Receivable Summary
    - Loan Summary
    - Schedule of Assets
    - Sales Report
5. **Chairman's Report**
6. **Committee Reports – no Committee Meetings in February**
7. **Old Business**

**MISSION STATEMENT**

The mission of the Port of Oswego Authority is to serve as an economic catalyst in the *Central New York Development Council District Region* by providing diversified and efficient transportation services and conducting operations in a manner that promotes regional growth and development while being mindful of our responsibility to serve as a steward of the environment.

**8. New Business**

**Motion 03-30-2603: To authorize the Interim Executive Director to execute a credit lending facility, Canandaigua National Bank, in the form of a line of credit for up to \$425,000.00 to facilitate the payment and subsequent New York State Department of Transportation reimbursement for the Electric Railcar Mover, which the Port of Oswego Authority accepted delivery of on Tuesday, March 24, 2026.**

**9. Motion 03-30-2604: To move to Executive Session for discussion on budget draft presentation and contracts.**

**10. Motion 03-30-2605: To resume the regular monthly meeting.**

**11. AD HOC MOTIONS REQUIRED AS A RESULT OF MEETING BUSINESS:**

**Motion 03-30-260 : To**

**Motion 03-30-260 : To**

**12. Motion 03-30-260 : To adjourn the regular monthly meeting.**

**Next Regular Monthly Board Meeting is tentatively  
scheduled for  
Monday, April 13, 2026 @ 4:30pm**

**MISSION STATEMENT**

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**Annual Meeting of the Board of Directors of the Port of Oswego Authority**

**Monday, March 30, 2026**

**4:30 PM Meeting**

**AGENDA**

1. **Call to Order**
2. **Motion AM 2601 – Approval of Prompt Payment Policy Pursuant to Section 2880 of the Public Authorities Law (Exhibit AM-a).**
3. **Motion AM 2602 – Review and approve the adoption of Guidelines for Awarding of Procurement Contracts Pursuant to Section 2879 of the Public Authorities Law (Exhibit AM-b).**
4. **Motion AM 2603 - Review and approve the Port of Oswego Authority Property Disposition Policy Pursuant to Section 2896 of the Public Authorities Law (Exhibit AM-c).**
5. **Motion AM 2604 – Review and approve the Port of Oswego Authority Investment Policy Pursuant to Section 2925 of the Public Authorities Law (Exhibit AM-d).**
6. **Motion AM 2605 – Review and re-adopt the Port of Oswego Authority Mission Statement and KPIs (Exhibit AM-e).**
7. **Motion AM 2606 – Review and adopt the new Port of Oswego Authority Conflict of Interest Policy (Exhibit AM-f).**
8. **Appointments and Elections**
  - **Appointment of Legal Counsel for FY 2026-2027 (Exhibit AM-g)**
  - **Election of Board Officers for FY 2026-2027 (Exhibit AM-h)**
    - **Chairman**
    - **Vice-Chairman**
    - **Secretary/Treasurer**
9. **Adjourn**

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